

# At a glance – Stand set-up and dismantling



**Zukunft Personal Süd 2024**  
**23rd Exhibition for Human Resource Management**  
**Messe Stuttgart, 05 - 06 March 2024**

Start of stand set-up	Start of stand dismantling
Saturday, 02 March 2024, 7.00	Wednesday, 06 March 2024, approx. 18.00
Stand set-up hours	Stand dismantling hours
Saturday, 02 March 2024, 7.00 to 22.00 Sunday, 03 March 2024, 7.00 to 22.00 Monday, 04 March 2024, 7.00 to 20.00	Wednesday, 06 March 2024, from approx. 18.00 to 22.00 Thursday, 07 March 2024, 7.00 to 18.00
End of stand set-up	End of stand dismantling
Monday, 04 March 2024, 20.00	Thursday, 07 March 2024, 18.00 (fixed date)

Work outside these time windows is subject to a charge and permitted only after prior notification of and approval by the Technical Event Service.

**For safety reasons, the presence of all persons who are not directly involved in compulsorily insurable work, especially minors, shall be prohibited during stand set-up and dismantling work in the halls and in the outdoor exhibition area!**

**Smoking inside the exhibition halls is prohibited at all times!**

Access to the trade fair site is granted daily according to the stand set-up and dismantling timetable. For details please see the page "Access regulations".

**It is generally not allowed to drive into the halls.**

## Parking

It is not permitted to park vehicles/trailers at the truck pool during exhibition days. If you have any questions regarding parking during the trade fair or are interested in RV parking bays, please contact the central security office, tel. **+49 711 18560-3500**.

**Please forward this information to your stand builders!**



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## Digitalisation of entry and exit management with VisiFair

VisiFair, the new digital entry and exit management system of Messe Stuttgart, will be used during the events at the Stuttgart location. The previous entry regulations with a deposit no longer apply.

Access to the trade fair center for set-up and dismantling is only possible after booking a time slot at a fee! After leaving the loading bay, free parking is available on the grounds for intermediate parking (til 20.00).

### Information on booking your time slot

- » In order to be able to use the VisiFair booking system, please perform a one-off initial registration. You can then log on. Under "Upcoming Events" you can now activate your account for the desired event using the event code.
- » You can find the link to the booking page and further information online at:  
<https://www.messe-stuttgart.de/en/visifair>
- » Event code for Zukunft Personal Süd 2024: **RSqGI**

Due to the limited number of time slots, we recommend an early booking ahead of the event.

- » **Entry to the trade fair grounds is via Gate 2 of the truck pool. Follow the "Anlieferung" (Delivery) signs at the entrance to the trade fair grounds.**
- » **On the last day of the trade fair, access to the premises is not possible after 12.00 a.m. until the halls are officially declared open after the end of the trade fair.**

Vehicle categories	Slot duration / maximum length of stay	
	Set-up and Dismantling	Price
Cars (up to 6 m length)	1 hour	€ 15.00
Commercial vehicles short (up to 8 m length)	2 hours	€ 30.00
Commercial vehicles medium (up to 12 m length)	2 hours	€ 30.00
Commercial vehicles long (max. 20 m length)	3 hours	€ 45.00

All prices quoted are subject to the statutory VAT valid at this time (according to the relevant version of the Value Added Tax Act)  
Prices as of Nov 2023 (Subject to change)

**Please forward this information to your stand builders!**