

Contact and invoicing:

Herrmann & Schmidt Dienstleistungen GmbH & Co. KG
Standreinigungen Messe München
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Lierstraße 27 | 81829 München | Germany
mhauser@herrmannundscheidt.de

Exhibitor

Hall / Stand no.

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

A surcharge of EUR 35.00 per invoice will be raised for any address changes made subsequent to receipt of the invoice.

■ Stand cleaning

Stand area / m² _____

Cleaning is carried out for the first time on the last day of stand setup from 18:00 and then daily after the trade fair closes.

- One-off cleaning of floor surfaces and the horizontal surfaces of tables, chairs and counters
- Emptying of waste containers and ashtrays
- Vacuuming of textile floor coverings and / or wiping clean of hard floor coverings
- Waste sacks are provided.

For the duration of the event

- ☐ Yes
- ☐ No, only on the following days _____

For the duration of the event

- Initial cleaning at end of setup: EUR 2.80/m²
 - Each further cleaning: EUR 1.20/m² per cleaning
- All prices quoted are net and subject to statutory value-added tax.

Please note that the minimum invoice amount is EUR 35.00.

■ Important

Orders must be placed with us in writing no later than ten calendar days prior to the commencement of the trade fair. Should the areas to be cleaned be located within a lockable part of the stand (e.g. cubicles, booths), the relevant keys are to be made available to the accredited contractor. In such a case, please agree a key transfer appointment in good time at telephone number +49 89 949-24707.

The exhibitor is to ensure that a power supply is available on the stand for use by the cleaning staff. **Complaints will be recognized on the day after the cleaning has been carried out until 10:00 only.**

Please note that we only accept payment by SEPA B2B debit mandate (see page 2).

■ Related services including consulting

Stand area/m² _____

We would be pleased to advise you on site and provide you a customized offer for special and additional services.

Please tick		EUR
☐ daily	Cleaning of furniture, display cases, doors, partition walls and door frames; cleaning of glass; cleaning of exhibits, vehicles; shampooing/removing carpets; removing heel marks	51.40/hour
☐ one-time	Cutting of plastic sheeting	1.00/m ²
	Cutting of plastic sheeting and cleaning of floor surfaces	1.80/m ²
	Special cleaning of stand after stand party	Surcharge of 1.20/m ²

■ Supplementary information

In accordance with City of Munich ordinances concerning the disposal of commercial and construction waste, the separation of waste into individual recyclable groups is mandatory. All exhibitors and stand builders are therefore obliged to take effective steps in each phase of the event to minimize waste and ensure both its proper separation and disposal.

- Disposable carpeting should be avoided
- Disposable cutlery or dishes may not be used.

Such waste as is not reported and left on the premises of the MOC Event Center Messe München after the designated stand dismantling period will be traced and their disposal invoiced to the exhibitor responsible. Any adhesive tape or residue thereof left on hall floors after the designated stand dismantling period will be removed at the expense of the person responsible for it! Messe München GmbH reserves the right to alter prices in the case of higher disposal charges being incurred. All prices quoted are net and subject to statutory value-added tax. The Department Events MOC would be pleased to answer any further questions you may have.

Place / date

Company stamp and legally binding signature of exhibitor

■ SEPA Business-to-Business Direct Debit Mandate

Creditor name

Creditor address:

Street name and number

Postal code and city

Country

Creditor identifier

Mandate reference (to be completed by the creditor)

By signing this mandate form, you authorize (A) the creditor **Herrmann & Schmidt Dienstleistungen GmbH & Co. KG** to send instructions to your bank to debit your account and (B) your bank to debit your account in accordance with the instructions from the creditor **Herrmann & Schmidt Dienstleistungen GmbH & Co. KG**.

Note:

This mandate is only intended for business-to-business transactions. You are not entitled to a refund from your bank after your account has been debited, but you are entitled to request your bank not to debit your account up until the day on which the payment is due.

Type of payment:

- ☐ Recurrent payment
☐ One-off payment

Debtor name

Debtor address (Optional information):

Street name and number

Postal code and city

Country

IBAN of the debtor (max. 35 characters)

BIC (8 or 11 characters)**Note:**

If the creditor's IBAN is beginning with DE, the use of the BIC may be omitted.

Location / date (DD/MM/YYYY)

Signature(s) of the debtor